No. 955 /B3/KU/2022

Date: 20 - 08 - 2022

CIRCULAR

Sub:- Re-Admissions into UG & PG (Professional & Non-Professional) Courses for the academic year 2022-2023 – Regarding.

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With reference to the subject cited, you are aware that the Students who discontinued the UG/ PG Courses for various reasons seek readmission to the Course in the subsequent / Successive academic year. It has been observed that the Principals of some of the Colleges without adhering to the re-admission norms, simply forwarding the applications without ascertaining the eligibility and proper enclosures. Some of the applications are received at the middle or end of class work and rejected at the Academic Branch, KU. It is the responsibility of the Principal and Staff of the College to guide the students and to comply with the rules and regulations of the Course.

The candidate detained in any Semester has to clear the papers and after getting promotion have to seek re-admission in the next subsequent year. The Principals of the Colleges should adhere to the norms and Academic Calendar. Only eligible applications have to be forwarded in time to the University duly ascertaining the eligibility. As per the norms, all such readmissions are accorded well in advance on or before commencement of classes of every Semester / Year of the Course.

Therefore, I am desired by the Vice- Chancellor to inform you to implement the Readmission Guidelines scrupulously and forward the eligible applications in the prescribed format duly absorbing the following.

i) Last date for receipt application is : UG Courses I/III/ V Semesters : **12-09-2022**
ii) P.G and other Courses : As per the Almanacs
iii) Processing Fee :Rs. 1200/- to be paid through SBI E Pay / NEFT / RTGS / Google Pay / Phone Pay only.
iv) **Payment-Account Details:** State Bank of India, KU Branch, Account No. 52026911837, Registrar, Income Account. IFSC: SBIN0020262.

Prescribed Application Forms may be downloaded from KU Website: **www.kakatiya.ac.in** and duly filled in forms along with necessary enclosures may be submitted at the Academic Branch, Kakatiya University, Hanumakonda well in advance on or before commencement of Class Work or within the above prescribed date.

Any Student re-admitted without obtaining prior approval of the University will not be permitted for the University Examinations under any circumstances, and the Colleges be penalized for violation of rules. No Application shall be entertained beyond the last date. The University reserves the right to cancel the re-admission got in deviation of norms at any stage.

REGISTRAR

To
All the Principals of the University & Affiliated Colleges, Kakatiya University.

Copy to:-

1) The Dean, College Development Council/Academic Audit, KU.
2) The Controller of Examinations, KU.
3) The Director, University Website, KU, with a request to place it on University Website.
4) The Public Relations Officer, KU, with a request to issue Press Note accordingly.
5) The Secretary to the Vice-Chancellor, KU.
6) The PA to the Registrar, KU.
7) The Stack File.

KAKATIYA UNIVERSITY
WARANGAL-506 009 TELANGANA
APPLICATION-FORM FOR RE-ADMISSION INTO UG & PG COURSES
FOR THE ACADEMIC YEAR -2022-2023

Name of the Student *(in Capital Letters)*	
Father's Name	
Residential Address for Correspondence	
Mobile Number	
Course with Optional Subjects & Medium	
Hall-Ticket Number	
Name of the College with Address	
Re-Admission sought into the Semester/Year	
Date & Academic Year of first admission into the Course	
Date & Academic Year of Discontinuation of the Course	
Reason for Discontinuation of the Course	
Processing Fee details (SBI Epay/NEFT/RTGC/Google Pay)	Amount of Rs. Receipt / Ref. No. Date

Enclosures attached:

1 Attendance 40% above in case of I Semester
2. Xerox Memos of Passed/Promoted Semesters
   (Net Memos not accepted)
3. Receipt of Fee
4. Any other relevant document

Signature of the Student

Recommendations of the Principal of the College

Date of Commencement of Classes for the Semester/Year in which student seeking re-admission	
Whether student ELIGIBLE for Re-Admission into the Semester/Year to be re-admitted as per eligibility criteria	
Whether student RECOMMENDED to the Semester/Year to be re-admitted	

Signature of the Principal with Seal

For Office use only

Candidate is Eligible / Not Eligible / Application kept in abeyance due to the following reasons:
1) Not enclosed the relevant documents
2) Not promoted to higher-Semester/Year of Study
3) Not having the required attendance
4) Not paid the requisite processing fee.

Section I/c   **Superintendent**   **Asst. Registrar**   **REGISTRAR**